



Doing well with **WELL** Resources

Welcome to the latest edition of *Doing well with WELL Resources*. This quarterly publication provides updates on recently completed Workplace English Language and Literacy (WELL) program resources and Adult Literacy National Project (ALNP) Innovative projects.

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Feedback, comments or questions or good news? Have you won an award recently for a WELL Resource or Innovative Product? Why not tell us? Please send any feedback to the Resource Coordinator via adultlit@deewr.gov.au

WELL Resources

Child Care

School's Out

An interactive CD ROM to assist Out of School Hours Carers (OSHC) with workplace tasks. *School's Out* is set up in the Sullivan Street Kids' Club, an imaginary OSHC centre. It covers a range of topics that are likely to be met at work, particularly those that involve speaking or writing to parents or other staff. Each topic has a short case study, language notes and some activities for the learner to do. Extra information is provided by fact sheets and three short videos.

The resource has been developed by TAFE NSW – Sydney. Further information can be obtained by contacting:

Ros Hewes
Sydney Institute, Petersham TAFE
Ph: (02) 9335 2343
Email: ros.hewes@tafensw.edu.au

Cost: CD ROM \$30.00 (GST inc). Paper copy of the resource \$40.00 (GST inc)

Electrotechnology

Online numeracy electrotechnology resource - Trigonometry

The product supports the acquisition of trigonometry skills by apprentice electricians. It is a set of online information, practice questions and test questions to develop and practice these skills. It links to a previously developed algebra resource developed for first year apprentices. Second year apprentices are the major target group for this resource.

Industries Training Advisory Council (MITAC).

The resource is available online at www.mitac.org.au/algebra

Further information can be obtained by contacting:

MITAC
Ph: 08 8981 0077
Email: archie@mitac.org.au

The resource has been developed by the Major

Transport

Maritime Assessment Tool Kit

This toolkit has been designed for use by Registered Training Organisations (RTOs) who deliver the national Maritime Training Package TDM07. It aims to:

- provide guidance for assessors regarding the language, literacy and numeracy needs of candidates for assessment; and
- facilitate consistent assessment across all RTOs.

The kit addresses the qualifications TDM20307 Certificate II and TDM30407 Certificate III in Transport and Distribution (Coastal Maritime

Operations) aimed at certification at the level of Coxswain and Master 5 as regulated by State/Territory marine authorities.

The resource has been developed by TDT Victoria. Further information can be obtained by contacting:

Ian McMillan
TDT Victoria
Phone: (03) 9326 7211
Email: mcmillan@tdtvictoria.org.au

Cost: \$30 (includes GST and postage and handling)

Adult Literacy National Project - Innovative Projects

Assessment

Correction Victoria Language, Literacy and Numeracy Toolkit

This Adult Literacy National Project Innovative Project by Corrections Victoria is a toolkit that's targeted at the adult prison setting that comprises an assessment tool based on the Australian Core Skills Framework (ACSF). This toolkit was designed for use with adult prisoners but could easily be adapted to other settings.

Further information can be obtained by contacting:
Charmaine Cruise
Ph: 03 8684 6582
Email: charmaine.cruise@justice.vic.gov.au

Cost: \$50 (GST inclusive)

Reading the Signs

This product provides resources to assist in detecting unemployed clients whose chances of employment would be improved by literacy and numeracy training. The resource is available online at http://www.taskforce.org.au/we_rts.htm.

The resource has been developed by Taskforce. Further

information can be obtained by contacting:

Tracey Fenton
Ph: (03) 9521 4000
Email: traceyf@taskforce.org.au

Community Services and Health

Diabetes Literacy

This report is a summary of a series of six 'diabetes literacy' programs undertaken in different local community sites in the Northern Sydney region. Each program targeted culturally and linguistically diverse (CALD) groups representing ethnic and cultural groups that generally report a higher prevalence of type 2 diabetes in Australia. Each program was jointly delivered over a seven week period by an adult literacy teacher and a qualified nutritionist/dietician.

The aims of the programs were to:

- assess how health and adult literacy professionals could work together in partnership in the delivery of a diabetes literacy program; and

- trial community-based diabetes literacy programs which targeted CALD groups.

These programs were designed to educate local community CALD groups about diabetes and in particular about risk factors and how to prevent type 2 diabetes.

The report on the delivery of these programs is available on Literacynet. It has been developed by the Meadowbank TAFE College in the Northern Sydney Institute.

Further information can be obtained by contacting:
Stephen Black
Ph: 02 9942 3801
Email: stephen.black@tafensw.edu.au

On the Same Page: Towards partnerships for Adult Literacy in the ACT

This is a report on a study that explored options for strengthening adult literacy education in the ACT through community partnerships. The aim of the project was to identify strategies for developing partnerships between adult literacy providers and community organisations as a way of bringing about a greater take-up of literacy learning by community organisations' service users.

The report identifies barriers to participation, the needs of

particular groups, adult literacy strategies for disadvantaged groups, the role of partnerships, and ideas for the way forward.

The report is available on Literacynet.

Further information can be obtained by contacting:
ACTCOSS
Ph: 02 6202 7200
Email: actcoss@actcoss.org.au

Indigenous

After Yalmanbiladhaany

This resource provides customised units of competency from the Community Services Training Package that have been piloted, evaluated and presented as a learning program "Bush Babies" with Indigenous women in central NSW. The project includes the project's process and outcomes. The customised

units of competency are available on Literacynet.

Further information can be obtained by contacting:
Liz MacRaild
Department of Community Services

It's About You

This report describes a project that provided a customised vocational literacy program to Indigenous participants with a goal of improving their chances to seek employment.

The report consists of:

- a course outline;
- lesson plan for each session;
- participant worksheets;
- extra resources required for the activities; and
- information on the organisations which have been engaged in

the program.

The report is available on Literacynet.

Further information can be obtained by contacting:

The Pyjama Foundation

Ph: 07 3262 5569

Email: bronwyn@thepyjamafoundation.com

Website: www.thepyjamafoundation.org.au

Professional Skills Development

A Question of Literacy: A PD Resource for Security Industry RTOs

A CD based audio-visual presentation with accompanying documents and facilitator's guide, this resource aims to support trainers by assisting them to:

- understand the concept of literacy more fully;
- recognise the key linguistic features of the Australian Core Skills Framework (ACSF);
- identify the implicit language, literacy and numeracy requirements within units of competence in the CCPO7 Training Package and relate these to the ACSF; and
- develop training materials and assessment tasks which relate

to the industry context at an appropriate target level.

The resource has been developed by Agenda Communication Pty Ltd. Further information can be obtained by contacting:

Agenda Communication Pty Ltd

Ph: (08) 9330 8989

Email: gpearson@highway1.com.au

Website: www.fpbsitc.com.au

Cost: \$22 GST inclusive (included postage and packaging)

Keys to Work: A teaching kit for developing the employability skills of CALD learners

This is a practical kit for teachers to help their learners to understand and develop their employability skills. The activities specifically target new migrants and refugees who are learning English in Australia, and who need to develop an awareness of the employability skills required to effectively participate in the Australian workplace and wider society.

It may also be used by trainers and assessors in a workplace environment to introduce employability skills concepts to workers or trainees.

The kit comprises a DVD and a teacher book of student

worksheets that are able to be photocopied.

Further information can be obtained by contacting:

AMES Resourcing, Learning and Innovation

255 William Street

Melbourne Victoria

Ph: 03 9926 4694

Email: publications@ames.net.au

Website: www.ames.net.au/shop

Cost: \$25 for the book and \$25 for the DVD

About the WELL Program and Innovative Projects

WELL Program

The WELL Program is funded by the Australian Government to assist organisations to train workers in English language, literacy and numeracy skills (LLN). Funding is available for three types of projects – training, resource and strategic projects.

Funding for WELL training projects is available for organisations that have demonstrated a need for LLN in the workplace.

Projects should target workers who need to improve their LLN skills in order to remain or progress in employment (including avoiding displacement) and address participants' employment and training needs. Applications for WELL Training grants may be submitted at any time during the year. Further information can be found at www.deewr.gov.au/well.

Funding for WELL Resources is available for the development and trialling of:

- training materials designed to enhance LLN skills that are aligned with endorsed Training Packages;
- industry relevant LLN assessment and reporting methods; and
- professional development resources for industry

trainers/assessors aligned with Training Packages.

WELL funding is also available for projects that have national scope and involve strategic activities to support ongoing and cost effective workplace LLN training across one or more industry sectors.

Applications for resource and strategic projects are considered for funding once a year (normally February/March). Refer to the WELL website (www.deewr.gov.au/well) for exact dates.

Adult Literacy National Project (ALNP) Innovative Projects

Innovative projects aimed to support and promote research, resources and projects in the field of adult literacy with the end goal of assisting individuals with low levels of LLN to develop the skills necessary to cope with the increasing and complex demands of modern life and work.

As a result of the new National Agreement for Skills and Workforce Development that was agreed to by the Council of Australian Governments (COAG) on 29 November 2008, funding previously allocated to Innovative Projects under the Adult Literacy National Project has been rolled into states and territories base funding. As a result of this decision there will be no national Innovative Project funding round for 2009. States and Territories are now responsible for deciding whether to continue funding for this activity.