

## CPSISC Purchase Order Form

Fax to: 02 6253 0004 or Email to: [info@cpsisc.com.au](mailto:info@cpsisc.com.au)  
or order online at [www.cpsisc.com.au](http://www.cpsisc.com.au)

### PURCHASE ORDER - PLEASE INCLUDE FOLLOWING PAGE/S INDICATING YOUR ORDER

Title:	First Name:	Last Name:
Company:		
Postal Address:		
Suburb:	State:	Post Code:
Phone:	Fax:	
Email:		

**NOTE: ORDERS WILL NOT BE DELIVERED UNTIL PAYMENT HAS BEEN RECEIVED.  
ALLOW UP TO 10 WORKING DAYS FOR DELIVERY, LARGE ORDERS MAY TAKE LONGER.**

**RETURN POLICY:** Requests to return or exchange products can be made in writing to CPSISC within 30 days of the date of the product invoice. Requests will be assessed by CPSISC and refunds approved at our discretion. A full refund may be made (less an administration cost of 10% of the value of the order) for orders over \$50.00 received back to the CPSISC office in good order and condition. Orders under \$50.00 will not be considered for refund or exchange. Refunds or exchanges will not be made for incorrect purchases. Postage costs for returns or exchanges will not be met by CPSISC and are the responsibility of the purchaser.

**I have read and understood the above Returns Policy**

### PRIVACY

- Please send me CPSISC bi-monthly newsletters via EMAIL or POST (please circle)  
 DO NOT include me on your mailing list

### PAYMENT

- I enclose a cheque.** Cheques are to be made payable to the Construction and Property Services Industry Skills Council
- Credit Card** (tick appropriate box and complete details below)
- Bankcard       Mastercard       Visa

An administration fee will be charged if a refund is required.

**Name of cardholder:** \_\_\_\_\_

**Card Number:** \_\_\_\_\_

**Expiry Date:** \_\_\_\_\_

**CCV Number:** \_\_\_\_\_

**Amount:** \_\_\_\_\_ *(includes GST and postage)*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**(credit card details will be destroyed once the order has been completed).**

Suite 4, 7 Beissel Street Belconnen ACT 2617  
PO Box 151 Belconnen ACT 2616  
Tel: 61 2 6253 0002 Fax: 61 2 6253 0004 Web: [www.cpsisc.com.au](http://www.cpsisc.com.au)  
ABN: 99 108 823 758

## TRAINING PACKAGES

All Training Packages are available in **CD-ROM format or electronic download** (please indicate below) and include Units of Competency, Qualification and Assessment Guidelines. Prices include GST and Postage.

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### PRM04 ASSET MAINTENANCE\*

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Sectors	Cost	Quantity
▪ Carpet Cleaning	\$50.00	
▪ Cleaning Operations	\$50.00	
▪ Fire Protection Equipment	\$50.00	
▪ Fire Safety Systems Inspection	\$50.00	
▪ Pest Management	\$50.00	
▪ Waste Management	\$50.00	

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### CPP07 PROPERTY SERVICES\*\*

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Sectors	Cost	Quantity
<b>Volume 1 covers:</b> (automatically included with purchase of Volume 3, 4, 5 or 6)		
▪ Introduction	-	
▪ Qualifications Framework		
▪ Assessment Guidelines		
▪ Competency Standards		
<b>Volume 2 covers:</b> (automatically included with purchase of Volume 3, 4, or 5)	-	
▪ Common Units of Competency		
<b>Volume 3 covers:</b>		
▪ Property Development, Sales and Management	\$250.00	
<b>Volume 4 covers:</b>		
▪ Spatial Information Services	\$250.00	
<b>Volume 5 covers:</b>		
▪ Security	\$250.00	
<b>Volume 6 covers:</b>		
▪ Access Consulting	\$250.00	

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### CPC08 CONSTRUCTION, PLUMBING AND SERVICES INTEGRATED FRAMEWORK\*\*\*

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Sectors	Cost	Quantity
<b>Volume 1 covers:</b>		
▪ Introduction		
▪ Qualifications Framework		
▪ Assessment Guidelines		
▪ Competency Standards		
<b>Volume 2 covers:</b>	\$250.00	
▪ Sustainability Units of Competency		
<b>Volumes 3–6 covers:</b>		
▪ Construction Units of Competency		
<b>Volumes 7–8 covers:</b>		
▪ Plumbing and Services Units of Competency		

\* to be updated and included in the new CPP07 Training Package

\*\* the CPP07 Training Package replaces the PRS03 and PRD01 Training Packages

\*\*\* CPC08 replaces the BCG03, BCP03 and the BCF00 Training Packages

## CONSTRUCTION SUPORT MATERIALS

Support Materials are designed to support the implementation of an associated Training Package. Prices include GST and Postage.

### CPC08 CONSTRUCTION, PLUMBING AND SERVICES INTEGRATED FRAMEWORK

Product	Cost	Quantity
<ul style="list-style-type: none"> <li>• <b>Construction OHS Induction Pocket Book</b> This guide is aimed at workers in the Construction Industry participating in the national Construction OHS Induction Training Program. It will assist participants to work through the key OHS knowledge areas in the unit of competency "CPCCOHS1001A Work safely in the construction industry" which is underpinned by the National Code of Practice for Induction Training for Construction Work (ASCC 2006). Hard copy only.</li> </ul>	<p><b>please circle:</b>            1: \$30.00            2-49: \$26.95            50-99: \$21.95            100-499: \$18.95            500-999: \$17.95            1000+: \$15.95</p>	
<ul style="list-style-type: none"> <li>• <b>Construction OHS Presentation</b> Developed to support training against the CPCCOHS1001A Work Safely in the Construction Industry unit of competency, and complements the OHS learner pocket book. It is free with orders of the booklet over 250 copies. CD-ROM or electronic download.</li> </ul>	\$50.00	
<ul style="list-style-type: none"> <li>• <b>Trainer's and Assessor's Guide</b> provides trainers and assessors with detailed instructions on training and assessment delivery for the OHS induction unit of competency. CD-ROM or electronic download.</li> </ul>	\$30.00	
<ul style="list-style-type: none"> <li>• <b>Recognition Application</b> provides a process and templates for participants in the national Construction OHS Induction Training Program to apply for Recognition of Prior Learning. CD-ROM or electronic download.</li> </ul>	\$10.00	
<ul style="list-style-type: none"> <li>• <b>Assessment Instrument</b> based on the OHS induction unit of competency. It will assist in the collection of evidence to verify competency. CD-ROM or electronic download.</li> </ul>	\$10.00	
<ul style="list-style-type: none"> <li>• <b>Group Assessment Instrument</b> based on the OHS induction unit of competency. CD-ROM or electronic download.</li> </ul>	\$10.00	
<ul style="list-style-type: none"> <li>• <b>Construction Management Induction</b> includes a Career Guide, three Modules on interpersonal communication, written communication, and self management skills, as well as the Trainers and Assessors Guide. CD ROM only.</li> </ul>	\$120.00	
<ul style="list-style-type: none"> <li>▪ <b>Fire Systems Design Resources</b>            These resources support the new Diploma of Fire Systems Design (CPC50509). The new diploma is contained in the Construction, Plumbing and Services Integrated Framework (CPC08) Training Package.            The resources cover most of the 'native' units in the diploma and are focussed on workplace assessment and learning for people already in the industry, but it can be adapted to other delivery modes. The resources include an <i>Employer's Guide</i> and a <i>Facilitator's Guide</i> along with an Assessment Guide and a Workplace Skill Development Guide for:           <ul style="list-style-type: none"> <li>• <i>Preparing for the Fire System Design Task</i></li> <li>• <i>Designing Detection and Warning Systems</i></li> <li>• <i>Designing Sprinkler Systems</i></li> <li>• <i>Finalising the Fire System Design Task</i></li> <li>• <i>Certifying Fire Suppression Systems.</i></li> </ul>           CD-ROM or electronic download         </li> </ul>	\$200.00	
<ul style="list-style-type: none"> <li>▪ <b>Plumbing &amp; Services Resources</b>            Includes learning guides for Certificates II, III &amp; IV. CD-ROM or electronic download.</li> </ul>	\$250.00	

## PROPERTY SERVICES SUPORT MATERIALS

Support Materials are designed to support the implementation of an associated Training Package. Prices include GST and Postage.

### CPP07 PROPERTY SERVICES

Product -	Cost	Quantity
<ul style="list-style-type: none"> <li>▪ <b>Cert II Security Operations</b> Includes Workplace Communication Trainer Guides</li> <li>▪ <b>Cert III Security Operations</b> Includes Recognition Application, Skills Development Guide, Assessment Tools and Facilitator's Guide CD-ROM or electronic download</li> </ul>	\$245.00	

### PRM98 ASSET MAINTENANCE\*

Product	Cost	Quantity
<ul style="list-style-type: none"> <li>▪ <b>Cleaning Operations Certificate II and III</b> - PRM98, 29 Learning and assessment guides, trainee record books, OHS regulatory guide</li> </ul>	\$338.00	
<ul style="list-style-type: none"> <li>▪ <b>Cleaning Operations Certificate IV</b> - PRM98, includes 11 Learning and assessment guides, OHS matrix</li> </ul>	\$118.00	
<ul style="list-style-type: none"> <li>▪ <b>Clean Talking Resources</b> - CD and Video, trainers guide and workbook designed to provide communication skills for cleaners</li> </ul>	\$145.50	
<ul style="list-style-type: none"> <li>▪ <b>Waste Management</b> - A full suite of support materials covering PRS98</li> </ul>	\$442.50	

### PRS98 ASSET SECURITY\*

Product	Cost	Quantity
<ul style="list-style-type: none"> <li>▪ <b>Firearms &amp; Defensive Tactics</b> - covers FDT units from PRS98. Assessors materials, Trainers materials and candidate materials (maps to PRS03)</li> </ul>	\$250.00	

### PRD01 PROPERTY DEVELOPMENT AND MANAGEMENT\*

Product	Cost	Quantity
<ul style="list-style-type: none"> <li>▪ <b>Spatial Information Services (SIS)</b> Includes SIS Delivery guide, sample data and viewer programs</li> </ul>	\$261.00	
<ul style="list-style-type: none"> <li>▪ <b>Real Estate</b> - candidate information and record books and assessment instruments PRINTED with accompanying CD-ROM</li> </ul>	\$360.00	

\* These resources were developed for old CPSISC Training Packages (PRM98, PRS98, PRD01), but may still be useful when used with the current CPSISC Training Package (CPP07).

Further information about CPSISC products can be found on the CPSISC website:  
<http://www.cpsisc.com.au/portal/products/stock.asp> or <http://www.cpsisc.com.au/tpresources>.