



**Board Meeting
Outcomes**

1.45pm AEDT, 22 February 2010

**CPSISC Office
4/7 Beissel Street
Belconnen, Canberra**

AGENDA ITEM 1 - WELCOME

- Mr Lindsay Fraser opened the formal meeting at 1.45pm, welcomed attendees and advised of the apologies.

AGENDA ITEM 2 - MINUTES OF PREVIOUS MEETING

- The minutes of the Board Meeting of 30 November 2009 were accepted as a true and accurate record of events.

AGENDA ITEM 3 - BUSINESS ARISING

- Mr Fraser noted the Action Items and Outcomes listed in the attachment in the meeting papers.

AGENDA ITEM 4 - CEOs REPORT INCLUDING STAFF REPORT

- Mr Ross reported to the Board.
- Staff left the room for this agenda item.

AGENDA ITEM 5 - CEO BACKGROUND PRESENTATION

- Staff were not present during this agenda item.
- Mr Ross elaborated on information in the Board Papers.

AGENDA ITEM 6 - FEEDBACK FROM IABs

- A teleconference between CPSISC and the CAPS Network (IABC) will be held 23 February 2010. The IABC is to advise of their preferred meeting structure.

At this stage there was a change to the agenda.

AGENDA ITEM 8 - ENTERPRISE PPP AND WORKFORCE INNOVATION PROGRAM

- This topic was covered in the Planning Session held prior to this meeting.

AGENDA ITEM 9 - INTERNATIONAL STRATEGIC ENGAGEMENT CHECKLIST and INDIAN DELEGATION

- A revised checklist was tabled at the meeting and now includes the KPIs as originally written.
- It was Resolved that the Board approves the International Strategic Engagement checklist tabled at the Board meeting.

AGENDA ITEM 10 - CONSTRUCTION IAC REPORT

- The three COAG qualifications will be merged into the Certificate II in General Construction and the Certificate III in Low Rise Structural Framing will be deleted. Ms Debra Baxter (CPSISC) had researched and written a report showing exact take-up of these qualifications across Australia which was minimal.
- Electives could be picked up from merged COAG qualifications.
- A national pre-apprenticeship qualification is to be created by CPSISC and included in the CPC08 Training Package. A Committee is to be created and will include all states and territories.

AGENDA ITEM 11 - PROPERTY SERVICES IAC REPORT

- The PIAC had discussed inviting other organisations to be members of CPSISC, e.g. ABSA.
- Mr Rudi Schneider had made a presentation to the PIAC about the upcoming Hobsons careers conferences which PIAC members were keen to participate in.
- The PIAC has been holding sector updates within the PIAC meeting which have been very informative.

AGENDA ITEM 7 - FINANCES

- The Board accepted the Financial Reports as at 31 December 2009 as a true and accurate record, as presented, and that CPSISC can pay debts when and as they fall due.

AGENDA ITEM 12 - GREEN INITIATIVES AT CIT

- CIT is building a sustainable training hub using a \$7M grant. Horticulture, Electrical and Sciences areas will be involved.
- The building will have low emissions and a neutral operating footprint - self-sufficient in power and water.
- Julia Gillard will be opening the building in July 2010.

AGENDA ITEM 13 - FEEDBACK RECEIVED BY CHAIR

- Mr Fraser requested that the form be completed.

AGENDA ITEM 14 - OTHER BUSINESS

- The Governance Committee shall review the Purchasing and Contractor Management procedure with the view to modifying the purchase of external consultant services approval levels.

- CPSISC had partly funded a Buildmore project - an all female building group currently completing a house on the Sunshine Coast. *A Current Affair* recently aired a segment on the project which was shown at the meeting. The CPSISC logo was impressively visible on the Buildmore company shirt.