



CPSISC and our Stakeholders

CPSISC wants to engage organisations and individuals pivotal to its success in a way that builds long-term bonds between the Skills Council and key players. We want to build mutual support and shared commitment to common objectives.

Stakeholder engagement is additional to the industry and community advisory client service that is a day-to-day activity of CPSISC, but a strong connection is that provision of advice to a variety of industry, VET and community parties also requires sound networks of industry and VET experts. Building and growing such networks is the purpose behind a good engagement approach that establishes shared values and reciprocal obligations.

Aspects of our engagement include:

- Establishing and maintaining targeted networks of stakeholders to provide ongoing exchange of advice, ideas and early warning of emerging industry trends, training needs and skill development opportunities
- Maintaining a highly informative, interactive and accessible CPSISC website to provide all stakeholders and the community more generally with current skill development information for the ISC coverage and the opportunity to participate in development and product/service improvement activities.
- Providing a regular service of CPSISC newsletters and bulletins with data and information on industry developments, training initiatives and ISC projects.
- Developing high level forums with key stakeholders such as the CPSISC Board, Industry Advisory Committees, other ISC representatives and government training agencies to gather advice on future directions, establish effective governance and comply with training system quality requirements.
- Developing, promoting and supporting workshops and forums for identified groups of stakeholders to inform them of best practice approaches to skill development. This includes strengthening use and uptake of the CPSISC Training Packages.
- Managing an annual CPSISC conference to provide participants with the latest high-level advice from industry leaders and training expert and the opportunity to interact and network.

Objectives

We have a Stakeholder Engagement Plan that is integral to the CPSISC Strategic Plan. It assists us meet our objectives by:

- Ensuring good governance of CPSISC and establishing close and harmonious relationships between industry and training system leaders.
- Bringing together industry experts on a regular basis to ensure that CPSISC advice and products/services are current and high quality.
- Ensuring the widest possible range of interested parties can access and provide skill development advice through a variety of means, including print material, on-line services and forums.
- Promoting the most current version of CPSISC Training Packages to industry users and training system providers and engaging them in the continuous improvement process.
- Establishing and maintaining open communication channels between CPSISC leaders and DEEWR, Skills Australia, the National Quality Council (NQC) and others.



Level and area of engagement

Stakeholder group	Level / area of engagement
CPSISC Board and Industry Advisory Committees	Engagement through governance activities such as board meetings, audit committees, authorising of projects, participation in forums and conferences.
Skills Australia, NQC and DEEWR	High level involvement as required to keep these bodies fully aware of the isc directions and activities and to reciprocally gain insight into national skill development policies and initiatives.
Employer associations	Engagement through oversight of projects and forums and through two way exchange of information to develop advice to governments and the training system
Employee Associations	Engagement through oversight of projects and forums and through two way exchange of information to develop advice to governments and the training system
Enterprises	Involvement in specific activities such as training package development and continuous improvement, trialling skill development processes, implementation of cutting edge training and assessment techniques to streamline uptake.
Government Training Authorities	Involvement in policy development and interpretation and projects such as training package improvement, regional skilling priorities and streamlined training delivery mechanisms.
Regulators	Engagement through regular meetings and reciprocal project-based work to harmonise regulatory and licensing requirements with training outcomes.
RTOs and Skill Centres	Engagement primarily on better and more effective training implementation but also direct input into training package improvement, development/updating of essential resources and training needs analysis tools.
State and Territory ITAB/ITCs	Engagement on aspects of policy development and to gain local input to training package improvement and training delivery strategies.



Stakeholder engagement planned activities

Stakeholder group	Engagement priority	Engagement and communication techniques	Schedule
CPSISC Board and industry advisory committees	<ul style="list-style-type: none"> ▪ Strategic planning ▪ ISC governance ▪ Project authorisation ▪ High level industry advice on training priorities ▪ Identification of leading edge industry issues, trends and skill needs 	<ul style="list-style-type: none"> ▪ Board meetings ▪ Governance committees ▪ Project Steering Group representation ▪ Leadership/rat high level forums ▪ Presentation at the national CPSISC conference ▪ Periodic email alerts on additions/improvements to the CPSISC website 	<ul style="list-style-type: none"> ▪ Board meets at least five time annually ▪ Conference probably in early September 2008
Skills Australia, NQC and DEEWR	<ul style="list-style-type: none"> ▪ Government policy input ▪ Industry skill needs and issues to government ▪ Training Package QA and endorsement requirements ▪ National training system policies and priorities 	<ul style="list-style-type: none"> ▪ Face-to-face meetings ▪ Media releases ▪ Exchange of strategic advice and policy papers ▪ Periodic presentations on industry directions and activities ▪ Stands at government conferences and career expos ▪ Periodic email alerts on additions/improvements to the CPSISC website 	<ul style="list-style-type: none"> ▪ Strategic direction setting February/ March 2008 ▪ As per NQC meeting schedule for ISC presentations ▪ Meetings as required
Employer associations	<ul style="list-style-type: none"> ▪ Direct advice and data on industry training requirements, including training places in demand ▪ Interaction with national skill development initiatives ▪ Industry trends and future directions ▪ Training Package design and improvement 	<ul style="list-style-type: none"> ▪ Face-to-face meetings ▪ Newsletters ▪ Bulletins ▪ Media releases ▪ Forums and roundtables ▪ Project Steering Group representation ▪ Workshop and conference participation ▪ Preparation of articles for trade publications ▪ Stands at industry conferences and tradeshows ▪ Periodic email alerts on additions/improvements to the CPSISC website and encouragement to comment on a web log. ▪ Request to reciprocally link to relevant industry websites 	<ul style="list-style-type: none"> ▪ 6 Newsletters annually ▪ Monthly Update bulletins from March 2008 ▪ Workshops and Project meetings as required ▪ September 2008 conference



Stakeholder group	Engagement priority	Engagement and communication techniques	Schedule
Employee associations	<ul style="list-style-type: none"> ▪ Direct advice and data on industry training requirements ▪ Interaction with national skill development initiatives ▪ Industry trends and future directions ▪ Training Package design and improvement 	<ul style="list-style-type: none"> ▪ Face-to-face meetings ▪ Newsletters ▪ Bulletins ▪ Media releases ▪ Forums and roundtables ▪ Project Steering Group representation ▪ Workshop and conference participation ▪ Preparation of articles for union publications ▪ Periodic email alerts on additions/improvements to the CPSISC website and encouragement to comment on a web log. ▪ Request to reciprocally link to relevant employee association websites 	<ul style="list-style-type: none"> ▪ 6 Newsletters annually ▪ Monthly Update bulletins from March 2008 ▪ Workshops and Project meetings as required
Enterprises	<ul style="list-style-type: none"> ▪ Direct advice and data on industry training requirements ▪ Interaction with national skill development initiatives ▪ Industry trends and future directions ▪ Training Package design and improvement 	<ul style="list-style-type: none"> ▪ Newsletters ▪ Bulletins ▪ Media releases ▪ Forums and roundtables ▪ Project Steering Group representation ▪ Workshop and conference participation ▪ Periodic email alerts on additions/improvements to the CPSISC website and encouragement to comment on a web log. ▪ Request to reciprocally link to relevant enterprise websites. 	<ul style="list-style-type: none"> ▪ 6 Newsletters annually ▪ Monthly Update bulletins from March 2008 ▪ Workshops and Project meetings as required
Government training authorities	<ul style="list-style-type: none"> ▪ Implementation of quality training and assessment services for industry ▪ Advice on industry skill needs by jurisdiction/region ▪ QA on Training Packages ▪ Dealing with emerging training delivery issues raised by industry/enterprises ▪ Exchange of advice and action on training resources and skill analysis tools 	<ul style="list-style-type: none"> ▪ Face-to-face meetings ▪ Newsletters ▪ Bulletins ▪ Media releases ▪ Project Steering Group representation ▪ Forums and roundtables ▪ Presentations and stands at conferences and career expos ▪ Periodic email alerts on additions/improvements to the CPSISC website and encouragement to comment on a web log ▪ Request to reciprocally link to relevant system websites 	<ul style="list-style-type: none"> ▪ Three face-to-face meetings annually starting April 2008 ▪ 4 Newsletters annually ▪ Monthly Update bulletins from March 2008 ▪ Workshops and Project meetings as required



Stakeholder group	Engagement priority	Engagement and communication techniques	Schedule
Regulators	<ul style="list-style-type: none"> ▪ Input on regulatory and licensing requirements and their harmonisation with training and assessment specifications ▪ Linkage with industry players to improve mutual recognition of skills 	<ul style="list-style-type: none"> ▪ Face-to-face meetings ▪ Newsletters ▪ Bulletins ▪ Media releases ▪ Project reference/Steering Group representation ▪ Periodic email alerts on additions/improvements to the CPSISC website and encouragement to comment on a web log ▪ Request to reciprocally link to relevant regulator websites 	<ul style="list-style-type: none"> ▪ At least two face-to-face meetings annually starting April 2008 ▪ 6 Newsletters annually ▪ Monthly Update bulletins from March 2008 ▪ Workshops and Project meetings as required
RTOs and skill centres	<ul style="list-style-type: none"> ▪ Implementation of training advice ▪ Exchange of input and expertise on resource development ▪ Trialling new/better delivery techniques ▪ Direct input to Training Package improvement activity 	<ul style="list-style-type: none"> ▪ Newsletters ▪ Bulletins ▪ Media releases ▪ Project reference/Steering Group representation ▪ Participation in development work, resources, etc ▪ Workshop and conference participation ▪ Presentations and stands at training and career expos ▪ Support and involvement in Worldskills competitions ▪ Preparation of articles for RTO publications ▪ Periodic email alerts on additions/improvements to the CPSISC website and encouragement to comment on a web log ▪ Request to reciprocally link to relevant RTO websites 	<ul style="list-style-type: none"> ▪ 4 Newsletters annually ▪ Monthly Update bulletins from March 2008 ▪ Workshops and Project meetings as required ▪ September 2008 conference
State and Territory ITAB/ITCs	<ul style="list-style-type: none"> ▪ Implementation of training advice ▪ Exchange of input and expertise on resource development ▪ Trialling new/better delivery techniques ▪ Direct input to Training Package improvement activity 	<ul style="list-style-type: none"> ▪ Teleconferences ▪ Newsletters ▪ Bulletins ▪ Workshops ▪ Project Reference Group representation ▪ Workshop and conference participation ▪ Periodic email alerts on additions/improvements to the CPSISC website and encouragement to comment on a web log ▪ Request to reciprocally link to relevant ITAB/ITC websites 	<ul style="list-style-type: none"> ▪ teleconferences at six week intervals ▪ 6 Newsletters annually ▪ Monthly Update bulletins from March 2008 ▪ Workshops and Project meetings as required ▪ September 2008 conference